



DIVISION OF FISHERIES & WILDLIFE

1 Rabbit Hill Road, Westborough, MA 01581
p: (508) 389-6300 | f: (508) 389-7890
MASS.GOV/MASSWILDLIFE

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MESA Habitat Management Project Review Checklist

Massachusetts Endangered Species Act M.G.L. c.131A and Regulations (321 CMR 10.14(15))

1) Project Location (required):

Street Address/Location	City/Town	Zip Code
Assessors Map/Plat Number (optional)	Parcel /Lot Number (optional)	

2) Applicant (required):

First Name	Last Name	Company
Mailing Address		
City/Town	State	Zip Code
Phone Number	Fax Number	Email address

3) Property owner (if different from applicant):

First Name	Last Name	Company
Mailing Address		
City/Town	State	Zip Code
Phone Number	Fax Number	Email address

Additional Information

1. Acreage of Property: _____
2. Acreage of Proposed Project: _____
3. Is proposed project part of a larger property management plan? No ☐ Yes, if Yes , please also submit the larger management plan ☐
4. Has this project previously been issued a NHESP Tracking Number (either by previous NOI Submittal, MESA Information Request Form, or Habitat Management Exemption Letter)? ☐ No ☐
Yes, if Yes -Tracking No. _____
5. Will project require a filing with the Conservation Commission and/or DEP? ☐ No ☐ Yes
6. Is project being funded by an outside grant or organization (i.e. NRCS, DFW, DER, etc.)?
No ☐ Yes, if Yes, List of potential funding sources _____

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Project Description (attach separate sheet, as needed)

Please include a detailed narrative of all activities proposed, including purpose, current and proposed future habitat conditions, proposed methods, time(s) of year and number of years over which activities will occur, tools and techniques necessary to complete the project, other natural resources requiring consideration (e.g., wetlands and water bodies), and previous habitat management actions.

Include the Following Information:

ALL Applicants must submit:

- 1/4" USGS map (1:24,000 or 1:25,000) with property boundary clearly outlined
- 1/4" Project plans for entire site (including, as applicable: existing and proposed conditions for each activity planned; critical features such as wetlands, vernal pools, bodies of water, buildings and roads; Priority and Estimated Habitat boundaries; other regulatory boundaries)* 1/4"
- 1/4" Photographs representative of current site conditions and, if available, proposed future conditions
- Statement/proof that applicant is the Record Owner or that applicant is a person authorized in writing by the record owner to submit this filing

*Priority and Estimated Habitat layers as well as many other layer features can be viewed online through the MassGIS Online Mapping Tool Oliver: http://maps.massgis.state.ma.us/map_ol/oliver.php

The Division will notify the applicant within 30 days if additional information is needed for the Division to complete its review. The Division may request additional information such as, but not limited to, invasive species control protocols, burn plans, fire break plans, planting plans, additional site photos, descriptions of hydrology, and vegetative cover type maps. The Division may also request a site visit.

Required Signatures

I hereby certify under the penalties of perjury that the foregoing MESA filing and accompanying plans, documents, and supporting data are true and complete to the best of my knowledge.

Signature of Property Owner/Record Owner of Property

Date

Signature of Applicant (if different from Owner)

Date